# New Hope Children’s Pastor (maternity cover, part-time)

# Job Description

**Working Hours: 16 hrs per week (including Sundays, Monday groups and some Thursday events)**

**Salary: £25,000 p/a FTE (£10,000 p/a pro-rata, based on 16 hours per week)**

**Closing date for applications: Monday 5th June 2023**

Based at New Hope, you will have responsibility for nurturing the children and young people within our church community. The post involves strategic oversight of the work with children and young peoples aged 0-11, with a practical ministry focus on the activities and events for those aged 5-11.

**Core tasks for the New Hope Children’s Ministry:**

* Lead the discipleship programme for young people aged 0-11 in the church through Kids Church (on Sundays)
* Lead the midweek Toddler and Under one’s group
* Collaborating with the Greyfriars Children’s Pastor to lead termly social event for children aged 7-11 with a view to providing safe space within the community
* Organise and lead, with support from staff and volunteers, special events such as Light Party, Christmas Events, Messy Church
* Identify and train up adults in the church to be group leaders in children’s ministry (with regard to safer recruitment)
* To continue work with EP Collier Primary School to provide faith based safe space within school premises

**Main activities and roles:**

**Sundays (9:30am-12pm)**

Kids Church on Sunday happens 3 times a month (1st Sunday of the month is all-age worship).

We meet all together during the service with between 8-15 Children with ages 3- 11 welcome to come an explore their relationship with Jesus and to come together and form friendships with their peers. This is done through sung and danced worship, Bible teaching and a carousel of activities suitable for different ages. Currently there are 4 committed volunteers who are have completed their DBS and safeguarding with a further 3 going through the process.

All the volunteers are capable of leading but the current model has been for the Children’s Pastor to plan and lead sessions with volunteers helping guide through activities.

**Monday Toddlers: 10am-11am (term time only)**

Open to the whole community, this group invites parents and carers to bring their children (under 4 years old) to be part of a safe space to make friends and understand more about the church (through activities leading up to Easter, Christmas etc.) The Children’s Pastor is supported by the Community Missioner and youth intern.

**Monday Under 1’s: 1pm-2:30pm (fortnightly all year round)**

This new group, aimed at supporting parents, currently caters for 5 mothers (fathers/ grandparents and other carers are always welcome). The group meets together over refreshments (no toys needed at the moment, although this will change as the babies grow) to socialise, support and pray for each other. It is currently led by the Children’s Pastor alone.

**Lyte: Termly socials for 7-11’s (Thursday or Fridays 5-6:30pm)**

These events support the work of the Kids Church on Sundays and primarily help the children develop friendships and support each other in their faith. They are jointly organised with the Children’s Pastor at Greyfriars.

**Messy Church (One off events 4 Thursdays per year 3:30pm-5:30pm)**

This is a new initiative, supported by the Oxford Diocese. Messy Church is a form of church for children and adults that involves creativity, celebration and hospitality. It's primarily for people who don't already belong to another form of church.

It typically includes a welcome, creative time and a short story (with prayer, song and games). The Children’s Pastor works alongside the Community Missioner at New Hope, and volunteers, to plan, prep and lead Messy Church sessions.

**Special events**

There are various special events that happen through-out the year including, but not limited to, Belltower Street party, Light Party (Halloween alternative), Christmas Activities, Summer Holiday Club. The Light Party and the Christmas activities are a central part of the outreach to the area but vary year to year in terms of theme/ style. These are co-ordinated and led by the Children’s Pastor, with help from volunteers.

**Schools Work**

EP Collier Primary School has recently opened its doors to New Hope, to provide support with Assemblies. This would involve supporting the Community Missioner in reaching out to the school.

**Person Specification:**

First and foremost, we are seeking someone who loves Jesus, loves people and who is called to this role. This means someone who:

* Has a mature Christian faith and Godly character
* Is a team player and brings cohesion in a team environment
* Has a desire to make disciples and pastor children and young people
* Is able to build links with and develop our key lay leaders
* Has experience of children’s ministry
* Has awareness and experience of safeguarding of children and be able to guide volunteers in the area of safeguarding
* Has experience and evidence of working in a team, and showing initiative and creativity as an individual
* Has good administrative skills

**Application Form**

All candidates are asked to fill in this application form and provide a CV. Please continue on separate pages if necessary.

Completed forms and accompanying CV should be returned to the office at New Hope and Greyfriars: [office@greyfriars.org.uk](mailto:office@greyfriars.org.uk)

1. **1. PERSONAL INFORMATION**

Name

Address

Mobile

Email

National Insurance Number

1. **2. EDUCATION & QUALIFICATIONS**

Please list in reverse date order (starting with most recent).

**3. EMPLOYMENT & OTHER RESPONSIBILITIES**

Please list in reverse date order (starting with most recent) a summary of church and secular employment and any relevant voluntary work (with dates).

**4. EXPERIENCE & SKILLS**

Please note in particular any experience of children and youth work in your previous roles.

**5. FAITH AND BELIEF**

What do you see as the main priorities for children’s work at New Hope? **6. INTERESTS & ACHIEVEMENTS**

Are there any other interests or achievements that you think are relevant to share?

**7. MOTIVATION**

Briefly summarise why you have applied for this role.

**8. YOUR CIRCUMSTANCES**

**Right to work**: Do you currently have the right to work in the UK? ***YES / NO***

**Disability Access**: Do you require special access for the purposes of an interview**?** **YES */ NO***

If yes, please describe any special conditions or adjustments required on a separate sheet

**Convictions**: Have you ever been convicted of a criminal offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974? ***YES / NO***

If yes, please supply further details on a separate sheet

**Note: This post is subject to a satisfactory DBS check.**

If successful in my application, I agree to complete a Confidential Declaration form, and to apply for a Disclosure from the Disclosure & Barring Service. I recognise that, under the Diocesan Policy on the recruitment of ex-offenders (page 8 of *Protecting Children in the Diocese of Oxford*, June 2005), having a criminal record will not necessarily be a bar to obtaining the position for which I have applied.

I confirm that to the best of my knowledge, the information given on this form is correct. I understand that false information could lead to dismissal. I consent to the data processing of the information I have given on this form as defined under the Data Protection Act 1998 for the purposes of employment with Greyfriars Church.

**Signed**

**Date**

**9. REFERENCES**

Details of three referees who know you well, but who are not related to you. One reference should be from your current manager or equivalent; one should be the minister of the church; and one reference should be personal. (Please indicate if taking up this reference before interview will cause you any problems.) Please include a brief note on how each of your referees knows you.

**Referee 1**

Name

Address

Telephone

Mobile

Email

Capacity in which they know you

**Referee 2**

Name

Address

Telephone

Mobile

Email

Capacity in which they know you

**Referee 3**

Name

Address

Telephone

Mobile

Email

Capacity in which they know you